



# PASSING THE TORCH

Please review RR&Ps under "Documents" at [scwclubs.com](http://scwclubs.com)

Blank CR5 Officer Sheet

Content Manager

Club Track Contact

CR6 for (current year) tells all dates/locations that club had requested from scheduling including changes made in previous year by presidents/scheduling.

Club Bylaws/Club operating rules

Copy of latest Financial s CR7-990N Treasurer to Treasurer

CR15 Membership Roster for current year

Blank CR4 Monthly attendance (if applicable)

How to run your meetings and requirements

Chartered Club Mandatory Meetings

All officers with email addresses will receive information from the Rec Centers through Mail Chimp

CR16 Disciplinary Process

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Past President Signature

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Date

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New President Signature

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Date