PASSING THE TORCH

- [ ] Please review RR&Ps under "Documents" at scwclubs.com
- [ ] Blank CR5 Officer Sheet
- [ ] Content Manager
- [ ] Club Track Contact
- [ ] CR6 for (current year) tells all dates/locations that club had requested from scheduling including changes made in previous year by presidents/scheduling.
- [ ] Club Bylaws/Club operating rules
- [ ] Copy of latest Financial s CR7-990N Treasurer to Treasurer
- [ ] CR15 Membership Roster for current year
- [ ] Blank CR4 Monthly attendance (if applicable)
- [ ] How to run your meetings and requirements
- [ ] Chartered Club Mandatory Meetings
- [ ] All officers with email addresses will receive information from the Rec Centers through Mail Chimp
- [ ] CR16 Disciplinary Process

Past President Signature _____ Date _____

New President Signature _____ Date _____